



<b>Meeting Minutes:</b> Joint Farm to School Taskforce & Nutrition in Healthcare Leadership Team <b>Friday, March 20, 2015, 10:30 -12:00 p.m.</b>	<b>Next Taskforce Meeting:</b>
<b>Attendees:</b> Colin Cureton (Community Health Improvement Partners), JuliAnna Arnett (San Diego County), Danny Calvillo (Sunrise Produce), Dwight Dettler (Whole Foods Market), Johnna Jenkins (Valley Center-Pauma Unified School District), Judi Reynolds (Escondido Union School District), Deridre Kleske (County of San Diego), Ron Troyano (Alchemy), Elizabeth Vaughan(Community Health Improvement Partners), Cathy Abel (Santee School District), Phillina Towny (Oceanside School District), Kathleen Bundy (SD County Psychiatric Hospital), Taryn Casillas (Lemon Grove Academy), Ashley Cassat (San Diego Unified), Lydia Barbora (OUSD Nutrition Department), Melanie Briones (Community Health Improvement Partners), Jon Hansen (National School District), Ray Kau (County of San Diego), Pamela Lambert (Oceanside Unified School District), Rick Mariam (San Diego Union High School District), Susie Wardhaugh (Oceanside SD), Eric Span (Sweetwater Union High School), Kathryn Spencer (San Diego Unified), Anna Thompson (Poway Unified), Mary Rearick (OUSD), Evelyn Zarzosa (Escondido Union High School), Joe Libertucci (Kaiser), Chris McCracken (UCSD), Kussy MacKenzie (UCSD)	
<b>Recorder:</b> Elizabeth Vaughan (CHIP)	

Agenda Item	Discussion	Action
<b>Welcome &amp; Introductions</b>	Members of the F2S Taskforce & NHLT introduced themselves.	
<b>F2ST – NHLT Exchange</b>	NHLT and F2S Taskforce members exchanges challenges and opportunities with the taskforce and identified areas for collaboration.	
<b>PRESENTATIONS</b> - Erika Block, Local Orbit - Adam Kesselman, CA Thursdays	<ul style="list-style-type: none"> <li>Erika Block was scheduled to present on opportunities to streamline local purchasing but technical difficulties provided less time for her to speak to the group. A brief background was provided and attendees were encouraged to reach out directly to Erika if they have any further questions. NHLT co-chairs that met with Erika the preceding week provided feedback on the product to the group. They noted that, at its current price, Local Orbit is a cost-prohibitive product/service.</li> <li>Adam Kesselman provided an overview of California Thursdays, its current activities in California schools, and how the program could be adapted for hospitals. Questions from the group included the requirements around how much of a Thursday meal must be California grown/produced to qualify and concern around maintaining high program standards. Adam will follow-up with individual Taskforce members.</li> </ul>	<p>Erika and Adam’s contact information will be shared with the group,</p> <p>Erika Block 734.545.8100 ext 700, <a href="mailto:erika@localorbit.com">erika@localorbit.com</a></p> <p>Adam Kesselman 415.828.5146 (mobile) <a href="mailto:adam@ecoliteracy.org">adam@ecoliteracy.org</a></p>



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<p><b>Discussions</b></p>	<p><b>2015-2016 Harvest of the Month</b>  <u>HOTM Survey deadline: April 10, 2015</u>            Food service representatives were encouraged to complete Harvest of the Month (HOTM) survey that was recently sent out the group. This information will help schools and hospitals better understand their collective buying potential for 2015-2016 HOTM produce items, demonstrate market potential to farmers and distributors, and help us communicate with the public about HOTM and broader farm-to-institution efforts in San Diego County.  <u>Distributor-District Conversation Planning</u>            The group debriefed on the previous discussion of having a joint meeting between districts and their respective distributor to organize efforts around HOTM, increase local sourcing opportunities for the districts and coordinate efforts to better serve all participants in HOTM. This will also be a great opportunity to learn from one another and accelerate local purchasing opportunities. Ideally, these conversations would take place before the HOTM 2015-2016 scheduling.  <u>Grower-Distributor-Institution Meeting</u>            A special convening of institution representatives, growers from Let's Go Local! and distributors will be held to help shape what seasonal, fresh and local produce will be included in next year's HOTM calendar. The taskforce recommended to hold this meeting separate from the usual taskforce meetings.</p>	<p>-Food service representatives to submit HOTM survey by April 10<sup>th</sup>            - CHIP &amp; district representatives to schedule distributor-district meetings (??)            - CHIP to schedule Grower-Distributor-Institution meeting for the last week of May</p>
<p><b>ANNOUNCEMENTS</b></p>	<p><b>F2S technical assistance RFA</b>            The application to apply for CHIP's three year farm to school planning technical assistance will be sent out shortly. The purpose the three year farm to school plan is to identify district's needs, interest and goals, and develop a stepwise and realistic plan for achieving them. CHIP only have the capacity to select 2 districts, but if those districts are willing, other interested districts may be a part of the discussion and replicate efforts within their district.  <b>USDA Procurement Training &amp; TA Support: Friday, April 10, 9 a.m. – 12 p.m.</b>            Districts were encouraged to attend a special USDA procurement training with USDA representatives that will provide assistance in writing produce bids.  <b>USDA Farm to School Census</b>            Colin announced that the triennial USDA Farm to School Census will be released and all 42 districts will be encouraged to complete. This survey will replace the full annual F2S Taskforce survey, though CHIP may conduct a short supplementary that complements the F2S Census.</p>	<p>- Interested districts to apply to CHIP RFA technical assistance by April 22<sup>nd</sup>            - Districts to provide produce bid questions you may have to Elizabeth prior to USDA training            - Districts to send over RSVP for USDA training            - Contact Elizabeth if interested in ordering 5210 materials,</p>



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	<p><b>5210 materials request</b>  Elizabeth announced that there are free 5210 materials available to order through CHIP and the Childhood Obesity Initiative. 5210 is a public education campaign to bring awareness to the daily guidelines for nutrition and physical activity.</p>	<p><a href="mailto:evaughan@sdchip.org">evaughan@sdchip.org</a></p>
<p><b>Questions &amp; Next Steps</b></p>	<p>The group asked to hold a joint NHLT/F2S Taskforce meeting semi annually.</p>	
<p><b>Next Meeting</b></p>	<p>Next meeting will be held on May 29<sup>th</sup> from 9:00am-12:00pm. Due to cancellation of the May 15<sup>th</sup> Director’s meeting, this meeting will combine May’s F2S Taskforce meeting with the Grower-Distributor-Institution Meeting.</p>	<p>- CHIP will send out meeting announcement</p>